

**Minutes
City Council/Redevelopment Agency
City of Huntington Beach**

Monday, January 6, 2003
5:00 P.M. - Room B-8
7:00 P.M. - Council Chambers
Civic Center, 2000 Main Street
Huntington Beach, California 92648

An audiotape of the 5:00 p.m. portion of this meeting
and a videotape of the 7:00 p.m. portion of this meeting
are on file in the Office of the City Clerk.

Call to Order

Mayor Boardman called the regular meetings of the City Council/Redevelopment Agency of the City of Huntington Beach to order at 5:00 p.m. in Room B8.

City Council/Redevelopment Agency Meeting Roll Call

Present: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
(Coerper arrived 5:07 p.m., Green arrived 5:18 p.m.)

Absent: None

**(City Council/Redevelopment Agency) Study Session Held – League of California Cities
Grassroots Network Program Presentation Made by Regional Representative Ann Marie
Wallace (150.40)**

City Administrator Ray Silver informed Council that the purpose of the Grassroots Network Program is a grassroots lobby effort for protecting city revenues. City Administrator Silver stated that the "Save our Services" fund is to finance the cost of any statewide ballot measure campaign to preserve and protect city services and revenues. Mr. Silver informed Council that as a part of the process the city may request employees to consider a voluntary payroll deduction to assist in financing the cost.

Ann Marie Wallace, Regional Representative of the League of California Cities, clarified that the League can take a position on a ballot measures, but never on a candidate.

Ms. Wallace thanked City Administrator Ray Silver for being an outstanding advocate for the grassroots effort and instrumental in encouraging other city managers to participate in this program.

Ms. Wallace made an oral presentation regarding an overview of the League's Grassroots Network Program. She informed Council of her credentials and the background and history behind this program, as well as the services the League has to offer, such as its website, magazine, and online library. She encouraged everyone to sign up for the League's electronic newsletter titled *Priority Focus*, which summarizes the weekly events that happened in Sacramento.

Ms. Wallace received confirmation from Councilmember Coerper that he would be attending the Mayors and Councilmembers Institute, an educational conference held by the League.

Ms. Wallace distributed four late communications during the study session. She stated that over the next four years the League is focusing its advocacy efforts on accomplishing three strategic goals: 1) Protecting city revenues; 2) Improving organizational effectiveness on all legislative priorities and state ballot measures; and 3) Building on-going, organizational capacity for city officials to be effective advocates. Ms. Wallace informed Council that there is a need for improving public trust in government.

City Administrator Silver stated that the idea for the Grassroots Network came from City Managers and that the grassroots program currently has fourteen regional representatives such as Ms. Wallace throughout the state. City Administrator Silver stated that greater participation at the local level is needed to promote legislation with our local officials.

Councilmember Cook confirmed that she serves on a League committee. She stated the public should be involved and informed but that the League needs to supply better tools to educate such as a video that councilmembers can present to citizens informing them of the process to contact their representatives. Councilmember Cook stated that citizens want to know where their tax dollars are going.

Ms. Wallace informed Council of various methods of informing the public such as letters to the editor, local community papers, and local cable.

City Administrator Silver stated that it takes millions of dollars to get an initiative to qualify for the ballot and that efforts in partnering with others such as the Fire and Police Unions and the Unified School District has been difficult.

Ms. Wallace presented a video titled *LOCAL (Leave Our Community Assets Local)*, which the League has available for public review. She stated that the LOCAL Coalition is a statewide coalition dedicated to protect funding for essential local services such as police, fire, public health and emergency services as state lawmakers seek to resolve the state budget crisis. Ms. Wallace stated the need for community involvement.

Councilmember Sullivan informed Council that in 1995 and 1996, when there was a possibility of state budget cuts, the city and councilmembers met with State and local legislators to state our position.

City Administrator Silver concurred with Councilmember Coerper that the councilmembers need to go to Sacramento and voice their position to various legislators. City Administrator Silver stated the Mayor Boardman would be going to Sacramento tomorrow.

City Administrator Silver reiterated the need to discuss the issues with our city employee unions regarding establishing the voluntary payroll deduction program alluded to earlier in the meeting. Mr. Silver spoke regarding the need to support the Action for Better Cities - "Save our Services" Fund to sponsor a statewide ballot measure for the protection of city services and revenues.

Mayor Boardman thanked Ms. Wallace for her presentation.

Motion to Recess to Closed Session – Approved

A motion was made by Cook, second Houchen to recess to Closed Session on the following items. The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy

NOES: None

ABSENT: None

(City Council) Closed Session – Pursuant to Government Code Section 54957.6 to meet with its designated representatives, Agency Negotiators: William Workman, Assistant City Administrator; Clay Martin, Director of Administrative Services; and Jim Engle, Acting Director of Community Services regarding **Labor relations matters – meet and confer with the following employee organization: SCLEA.** (120.80)

Reconvened City Council/Redevelopment Agency Meeting – 7:00 P.M. – Council Chambers.**No Actions Taken Which Require a Reporting Pursuant to Government Code §54957.1(a) (3) (B)).**

Mayor Boardman asked City Attorney Jennifer McGrath if there were any actions taken by the City Council or Redevelopment Agency in Closed Session that required a reporting. City Attorney McGrath responded that there were no actions to report.

City Council- Redevelopment Agency Roll Call

Present: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy

Absent: None

Flag Ceremony/Pledge of Allegiance – Brownie Troop 324 from Hope View Elementary, Huntington Beach. Leader Sandy Smallshaw.

Moment of Silence Observed

Mayor Boardman requested observation of a moment of silence to reflect on the agenda.

The City Clerk Announced Late Communications

Pursuant to the Brown (Open Meetings) Act, the City Clerk announced Late Communications regarding agenda items that had been received by her office following distribution of the agenda packet:

Communication from the League of California Cities titled *Local Coalition 2003 Internal Talking Points* regarding the Study Session.

Communication from the League of California Cities titled *Protect City Services and Revenues NOW...City jobs depend on it* regarding the Study Session.

Brochure from the League of California Cities titled *League of California Cities*, which included a variety of information regarding the Study Session.

A League of California Cities business card was distributed during the Study Session that includes telephone numbers of various departments and the League's benefits and services.

Communication from Bob Polkow titled *Loop Holes in Ethics* received January 6, 2003 stating concerns regarding the Annual Review of the Code of Ethics.

Communication from the Economic Development Department received January 6, 2003 titled *Late Communication, Revised Pages to Resolutions Pertaining to Item F-1 (Community Facilities District 2003-1 (Huntington Center))*.

Communication from Mark Bixby of "Neighbors for Wintersburg Wetlands Restoration" received January 6, 2003, titled *Public Comments for January 6, 2003 City Council Mtg.* stating his opposition to Ordinance No. 3600 as currently written.

Communication from Keith Bohr dated January 6, 2003 opposing the proposed Ordinance No.3600 titled *January 6th City Council Agenda Item-G2b Ordinance No. 3600 Changing Planning Commission Meetings to One a Month*.

Communication from Planning Department titled *Estimated Cost Savings* regarding the proposed Ordinance No. 3600.

The Following Additional Late Communications Were Submitted During the Meeting:

Communication from Stephanie Pacheco titled *Friends of the Shipley Nature Center*.

Communication from Stephanie Pacheco titled *It's their nature* an article from the Orange County Register regarding the Shipley Nature Center.

A communication from Bob Dingwall dated January 6, 2003 titled *Ladies and Gentlemen of the City Council* in opposition to the proposed Ordinance No. 3600.

The agenda item relating to Resolution No. 2003-1 and the Circulation Element provided in the agenda packet was not printed in its entirety and a complete copy was distributed.

Public Comments

Bob Dingwall read from a Late Communication and spoke in opposition to proposed Ordinance No. 3600 that amends Section 2.34.090 of the Huntington Beach Municipal Code by reducing the number of required Planning Commission meetings from twice monthly to once a month.

Dr. Gerald Chapman spoke in opposition to the proposed Ordinance No. 3600. He stated that by reducing the Planning Commission meetings from twice a month to once a month would make it difficult to find a quorum to hold any special meeting as necessary. Dr. Chapman asked from where the proposed savings would come.

Mark Bixby spoke in opposition to proposed Ordinance No. 3600 by reading from a Late Communication which he submitted and is included in the Late Communication packet. Mr. Bixby stated that in his opinion the ordinance as written would violate the Brown Act.

Dean Albright, Huntington Beach Tomorrow representative, spoke in opposition to proposed Ordinance No. 3600 stating his belief the purpose is to take the public out of the process, rather than to cut back and save money. Mr. Albright spoke of various projects that in his opinion if the city had not proceeded on, there would be a significant savings.

Keith Bohr spoke in opposition to proposed Ordinance No. 3600. Mr. Bohr stated that reducing the number of Planning Commission meetings from two to once a month would delay even further the processing time of a Conditional Use Permit application. He stated that the staff report did not outline the potential savings and in his opinion staff's overtime is a large part of the cost. He offered cost reduction alternatives.

Randy Kokal spoke in opposition to proposed Ordinance No. 3600. Mr. Kokal informed Council that it is easier to cancel a scheduled meeting, which would result in a cost savings, than it is to add a special meeting. He stated his belief that public participation would be affected at the special meetings because the citizens would not be aware of the meeting date in adequate time. Mr. Kokal stated that there are no cost savings by canceling work done by volunteers and he urged Council not to approve this ordinance.

Dennis Davenport stated his belief that the Planning Commission is very important to the development of the city. Mr. Davenport announced that he is the Range Chairman of the NRA (National Rifle Association) Members Council in Huntington Beach and spoke in support of building a Police gun range. He stated that the issue needs to be studied, citing that no one city can afford the cost of a state-of-the-art gun range. Mr. Davenport emphasized the need for law enforcement officers to receive extensive training.

Terry Nelson, President, NRA Members Council of Huntington Beach, spoke in support of conducting a study regarding building a Police gun range. Mr. Nelson stated that the funding grant is still available and along with public funding and funding from other cities a study should be conducted to decide the possibility of a new gun range.

Tom Livengood spoke in opposition to proposed Ordinance No. 3600 which would reduce the number of required Planning Commission meetings from twice to once a month. Mr. Livengood informed Council that he has been a member of the Planning Commission for fourteen years. He stated that staff, commission, and Council have worked together in streamlining the review process resulting in fewer projects requiring the commission's approval. Mr. Livengood requested that if this ordinance is approved it should be amended to allow the Chair of the Planning Commission to call special meetings and that there should be a ten day advance notice for regular meetings. He spoke regarding the Zoning Administrator weekly meetings stating that they should be more accessible to the public.

Debbie Borden spoke in opposition to the absence of the Invocation and offered a prayer.

Stephanie Pacheco, President of Friends of Shipley Nature Center, submitted two late communications regarding the Shipley Nature Center. She extended an invitation for all to attend upcoming events at the Center. Ms. Pacheco thanked the city for funding the landscape design and thanked the Orange County Conservation Corporation for removal and restoration.

Peter G. Albini spoke in opposition to the absence of the Invocation on the Agenda. Mr. Albini stated that four Councilmembers have agreed that they would reinstate the invocation.

Steve Ray informed Council that he is looking forward to serving on the Planning Commission. He stated that the previous speakers, Mr. Bohr and Mr. Bixby have made suggestions which warrant consideration. Mr. Ray urged Council to either deny or delay the proposed ordinance regarding reducing the number of required Planning Commission meetings from twice to once a month so that the new Planning Commission will have an opportunity to discuss this matter.

(City Council) Accepted as Amended Annual Review of City's Policy on the Code of Ethics per City Council Resolution No. 6524 to Require that Elected Officers; All Employees; Board, Commission and Committee Members Sign and Acknowledge that they Understand the Code of Ethics (110.40)

The City Council considered a communication from Mayor Connie Boardman transmitting Resolution No. 6524 adopted on October 4, 1993 which adopted a Code of Ethics and which is required to be reviewed annually each January. The Code of Ethics establishes a standard of conduct for all elected officials, officers, employees, and members of advisory boards, commissions, and committees of the City of Huntington Beach. As required by Resolution No. 6524 the Code of Ethics is presented to the City Council, City Administrator, Chairpersons, and City Department Heads for their review and distribution as specified.

Councilmember Coerper requested to **amend** the recommended action to require that Elected Officers, all employees, Board, Commission and Committee members sign the Code of Ethics, acknowledging that they understand the Code of Ethics.

A motion was made by Cook, second Hardy to approve the recommended action **as amended** to require that each person sign acknowledging that they understand the Code of Ethics (Elected Officers, all employees, Board, Commission and Committee members) and to direct the City Clerk to record in the official minutes that the Code of Ethics was presented to the City Council, the City Administrator, Chairpersons, and City Department Directors for review and distribution as required. The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
NOES: None
ABSENT: None

(City Council) Approved Appointment of Jim B. Engle to the Position of Director of Community Services – Approved the Employment Agreement as Amended to Correct Exhibit "A" Which Sets Forth Incorrect Salary Range (600.10)

The City Council considered a communication from the City Administrator recommending Council approval of the appointment of Jim B. Engle to the position of Director of Community Services, and transmitting an Employment Agreement between the City and Jim B. Engle.

Councilmember Coerper thanked Mr. Engle for his fine work as Acting Community Services Director.

A motion was made by Green, second Sullivan to:

1. Approve the appointment of Jim B. Engle to the position of Director of Community Services;

and

2. Approve and authorize execution by the City Administrator and City Clerk of the *Employment Agreement between the City of Huntington Beach and Jim B. Engle* for the position of Director of Community Services **as amended** to correct Exhibit "A" which sets forth incorrect salary range.

The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
 NOES: None
 ABSENT: None

Prior to voting on the Consent Calendar, City Clerk Connie Brockway distributed a newly printed Consent Calendar agenda item to Council that pertained to Resolution No. 2003-1 and the Circulation Element, of which some of the pages had been inadvertently omitted.

Consent Calendar – Items Approved

On motion by Cook, second Houchen Council approved the following Consent Calendar items, as recommended. The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
 NOES: None
 ABSENT: None

(City Council) Approved Appointment of Jessica Lusso to the Youth Board – Term to Expire June 2003 – Accepted Resignation of Sarah Watari from the Youth Board

(110.20) 1. Accepted the resignation of **Sarah Watari**, at large member of the Youth Board and 2. Approved the appointment of **Jessica Lusso** to fill the remainder of the one-year term to expire June 2003. Recommended by Council Liaisons Mayor Pro Tem Cathy Green and Councilmember Jill Hardy. Submitted by Jim Engle, Director of Community Services. Funding source: None.

(City Council) Approved the State of California Grant for California Law Enforcement Equipment Program (CLEEP) – High Technology Crime Unit - Police Department (340.80)

1. Accepted the grant titled *California Law Enforcement Equipment Program (CLEEP) High Technology Grant* between the State of California and the City of Huntington Beach; and 2. Appropriated \$47,235.86, plus any accrued interest to be expended on equipment associated with the High Technology Crime Unit. Submitted by the Police Chief. Funding Source: Fully funded grant of \$47,235.86. No matching or in-kind city funds required. Can be merged with previous year's funds.

(City Council) Adopted Resolution No. 2003-1 – Approving the Submittal of Six Projects Consistent with City’s Circulation Element for Funding Under the Combined Transportation Funding Program (CTFP) - Orange County Transportation Authority (OCTA) (800.45) **Adopted Resolution No. 2003-1** *“A Resolution of the City Council of the City of Huntington Beach Approving the Submittal of Six Improvement Projects to the Orange County Transportation Authority for Funding under the Combined Transportation Funding Program.”* Submitted by the Public Works Director. Funding source: None required. **(1. Heil Avenue Widening** (Silver Lane to Beach Boulevard); **2. Pacific Coast Highway Closed Circuit TV Cameras** (PCH at Seapoint Street, Main Street, Huntington Street, and Beach Blvd); **3. Pacific Coast Highway Transit Center** (First Street to Huntington Street); **4. Coastal Zone Bus Benches** (Multiple Locations); **5. Arterial Coordination Project** (Warner Avenue – PCH to Beach Blvd) (Brookhurst Street – Garfield Avenue to PCH) (Goldenwest Street – PCH to McFadden Avenue) (Edinger Avenue – Bolsa Chica Street to Beach Blvd) (Garfield Avenue – Edwards Street to Brookhurst Street) and **6. Signal Coordination Project** (Adams Avenue and Victoria Street/Brookhurst Street). Project 6 is a joint project between the City of Huntington Beach and the City of Costa Mesa. Costa Mesa would be the lead agency and would submit the application to the OCTA.)

(City Council/Redevelopment Agency) Adopted City Council Resolution No. 2003–2 and Redevelopment Agency Resolution No. 343 – Revising Housing Rehabilitation Loan Policies and Procedures – CDBG/Home Funds (Community Development Block Grant) (340.70) - **City Council Action:** Adopted **Resolution No 2003–2** *“A Resolution of the City Council of the City of Huntington Beach Approving That Certain Document Entitled Revised Housing Rehabilitation Loan Program Policies and Procedures – Effective January 6, 2003”.* **Redevelopment Agency Action:** Adopted **Resolution No. 343** – A *“Resolution of the Redevelopment Agency of the City of Huntington Beach Approving That Certain Document Entitled Revised Housing Rehabilitation Loan Program Policies and Procedures – Effective January 6, 2003.”* Submitted by the Economic Development/Deputy Executive Director. Funding Source: Not applicable.

(City Council) Adopted as Amended Resolution of Intention No. 2003-3 to Establish the Proposed Huntington Beach Community Facilities District No. 2003-01 (Huntington Center) and to Schedule a Public Hearing as Amended for Monday, February 3, 2003 and Adopted as Amended Resolution of Necessity No. 2003-4 to Incur Bonded Indebtedness (350.30)

The City Council considered a communication from the Economic Development Director informing Council that Huntington Center Associates, LLC requests City assistance in forming a Community Facilities District (CFD) for the redevelopment of Huntington Center (“Bella Terra”). CFD formations are increasingly common as they lower development costs by securing tax exempt financing for the costs of public improvements. Huntington Center Associates requests the funding authority limit of \$30,000,000 for the CFD. The final amount of the CFD bonds will be established when City Council approves issuing the bonds some time in the spring of 2003.

Economic Development Director David Biggs presented a PowerPoint slide show titled *Formation of Community Facilities District No. 2003-1 (Huntington Center)* which was included in the agenda packet.

Economic Development Director Biggs informed Council that there is a revised page 3 to Resolution 2003-3 and a revised page 2 to Resolution 2003-4, which was announced earlier as a Late Communication by the City Clerk.

A motion was made by Green, second Coerper to:

1. Adopt City **Resolution 2003-3** (Resolution of Intention) **as amended** per Late Communication from Economic Development scheduling the public hearing for Monday, February 3, 2003, describing the proposed Community Facilities District No. 2003-1 (Huntington Center) and its boundaries, the types of public facilities to be funded, the voting procedures, authorize the levy of special taxes, and establish the date and time for a **public hearing as amended to February 3, 2003** as required by Section 53322 of the California Government Code - *"A Resolution of the Intention of the City Council of the City of Huntington Beach with Respect to Establishment of Proposed City of Huntington Beach Community Facilities District No. 2003-1 (Huntington Center)"*

and

2. Adopt City **Resolution 2003-4 as amended** per Late Communication from Economic Development scheduling the public hearing for Monday, February 3, 2003, declaring the necessity for the proposed City of Huntington Beach Community Facilities District No. 2003-1 (Huntington Center) and that the bonded indebtedness of an amount not to exceed \$30,000,000 is necessary to finance the public facilities described in the Resolution of Intention. *"A Resolution of the City Council of the City of Huntington Beach Declaring Necessity for Proposed City of Huntington Beach Community Facilities District No. 2003-1 (Huntington Center) to Incur a Bonded Indebtedness."*

The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
 NOES: None
 ABSENT: None

(City Council) Adopted Ordinance No. 3597 Amending the Contract with PERS (Public Employees' Retirement System) to Provide Benefits for Local Fire Members – Section 21574 (Fourth level of 1959 Survivors Benefits) (600.20)

After the City Clerk read by title, a motion was made by Hardy, second Green to adopt **Ordinance No. 3597** – *"An Ordinance of the City of Huntington Beach Authorizing Amendment to the Contract between the City Council and the Board of Administration of the California Public Employees' Retirement System Regarding the Provision of Fourth Level of 1959 Survivor Benefits for Local Fire Members. "(Resolution of Intent No. 2002-115 was adopted November 18, 2002.) (Introduction of Ordinance 3597 approved December 2, 2002.)"* The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
 NOES: None
 ABSENT: None

(City Council) Adopted Ordinance No. 3598 Amending Chapter 9.76 of the Huntington Beach Municipal Code Relating to Discharging Weapons (640.10)

After the City Clerk read by title, a motion was made by Houchen, second Cook to adopt **Ordinance No. 3598** – *“An Ordinance of the City of Huntington Beach Amending Chapter 9.76 of the Huntington Beach Municipal Code Relating to Discharging Weapons.”* (Introduction of Ordinance No. 3598 approved 12/16/02.) The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
NOES: None
ABSENT: None

(City Council) Approved Introduction of Ordinance No. 3599 Amending the Huntington Beach Municipal Code to Repeal Regulations of Independent Expenditure Campaign Committees (640.10)

After the City Clerk read by title, a motion was made by Sullivan, second Coerper to approve introduction of **Ordinance No. 3599** - *“An Ordinance of the City of Huntington Beach Repealing Section 2.07.050(b) of the Huntington Beach Municipal Code Regarding the Contribution Limitation to Independent Expenditure Committees Contained in the City of Huntington Beach Campaign Reform Law.”* Submitted by the City Attorney. The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Green, Boardman, Cook, Houchen, Hardy
NOES: None
ABSENT: None

(City Council) Approved Introduction as Amended of Ordinance No. 3600 Amending the Huntington Beach Municipal Code Relating to Planning Commission Bylaws to Reduce Number of Required Planning Commission Meetings from Twice Monthly to Once Monthly and Directed Staff to Return to the Planning Commission for Adoption of the Council Approved Change (640.10)

The City Council considered a communication from the Planning Director informing Council that in an effort to reduce costs and streamline development processing, the Planning staff is recommending that the City Council amend Section 2.34.090 of the Huntington Beach Municipal Code to reduce the number of required Planning Commission meetings from twice monthly to once a month or as needed.

Planning Director Howard Zelefsky gave a PowerPoint presentation titled *Estimated Cost Savings*. Planning Director Zelefsky informed Council that the purpose of this ordinance is to reduce the ongoing cost to the city budget.

Planning Director Zelefsky commended the public comments made by Mr. Livengood and Mr. Ray as sound and stated the points should be placed in the legislative draft, such as requiring the same amount of notice as a regular meeting and that a majority of the Planning Commission could request a special meeting. He stated that since the council approved the streamlining of the zoning code there has been a reduction of the applications being submitted to the Planning Commission.

Councilmember Jill Hardy stated her concerns regarding the timing of major projects that are submitted to the Planning Commission. Councilmember Hardy stated that canceling a scheduled meeting would result in the same budget savings.

Planning Director Zelefsky informed Council that the environmental review process affects the timing when a project is submitted to the Planning Commission. He stated that the amount set aside in the city budget for the Planning Commission meetings is not available to be used for anything else.

Councilmember Hardy received clarification from Planning Director Zelefsky that study sessions are invaluable and less costly than the televised regular meetings and that the Planning Commission should decide when to have a study session. Planning Director Zelefsky informed Council that there would be money set aside in the budget for special meetings of the Planning Commission.

Mayor Pro Tem Cathy Green received clarification from City Administrator Silver that the department heads are not paid overtime but staff are, and middle management receives compensatory time. Planning Director Zelefsky informed Council that the reason why a variety of staff attends the meetings is that the projects have numerous details and no one person knows every issue.

Further discussion between staff and Council ensued and staff responded regarding: 1) how this proposed ordinance would affect the city budget; 2) review of the Zoning Administrator meeting hours; 3) how the streamlined Zoning Code process has resulted in a reduced number of Planning Commission projects and is more efficient; and 4) amending the proposed ordinance by adding **a majority of the Planning Commission with same notice as required for regular meeting** may call a special meeting.

City Attorney Jennifer McGrath stated that the City Council would have to modify the ordinance that created the Planning Commission to permit the Planning Commission to change their bylaws. City Attorney McGrath spoke regarding study sessions and confirmed that a study session is considered a regular meeting.

Mayor Boardman stated that the Planning Commission and City Council approved the streamlining of the Zoning Code. She stated her belief that most of the land has been built on and that there are fewer large projects. Mayor Boardman informed staff that in her opinion discussion of this proposed recommendation should have been brought to the Planning Commission first and then to Council.

After the City Clerk read by title, a motion was made by Houchen, second Cook to:

1. Approve introduction of **Ordinance No. 3600 as amended** by adding **a majority of the Planning Commission with same notice as required for regular meeting** - *"An Ordinance of the City of Huntington Beach Amending the Huntington Beach Municipal Code by Amending Section 2.34.090 Relating to Planning Commission ByLaws;"*

and

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2. Direct the Planning Department staff to return to the Planning Commission with the necessary Bylaw changes for their adoption which implement the City Council approved change to once a month regular meetings.

The motion carried by the following roll call vote:

AYES: Sullivan, Boardman, Cook, Houchen,
NOES: Coerper, Green, Hardy
ABSENT: None

(City Council) Directed Staff to Take No Action on Formation of a Council Committee Until After an Adjourned City Council meeting is Scheduled and Held to Determine if Mayor Boardman Should Appoint a Council Committee Regarding the Proposed Gun Range (120.25)

The City Council considered a communication from Councilmember Gil Coerper transmitting the following **Statement of Issue**: There is a need for a further study and update concerning the current status of the proposed gun range. This is an item of such importance that the City Council may recommend that an ad hoc Council committee be established.

A motion was made by Coerper, second Sullivan to:

1. Direct the staff to schedule a Study Session on the proposed gun range;

and

2. Request that Mayor Boardman appoint a Council committee to address this issue more completely.

Councilmember Cook stated that there had been a gun range committee and this issue had been studied and the results were that the city has no place to put it and not enough funding.

City Administrator Ray Silver confirmed with Police Chief Kenneth Small that the two million dollar grant for a proposed gun range is currently inactive. Police Chief Small informed Council that City Administrator Silver recently requested the Police Department look into having a gun range in our city and that there is a meeting scheduled for this week.

Mayor Connie Boardman voiced her concern that before a committee is formed she would like to hear from staff as to the feasibility and a potential location for a gun range. She stated that the city of Fountain Valley has shown an interest in establishing a gun range in their city.

A motion was made by Sullivan, second Cook to **amend** the motion made by Coerper, second Sullivan to take no action on formation of Council Committee until after an Adjourned City Council Meeting, (study session) is scheduled and held. The motion carried by the following roll call vote:

AYES: Sullivan, Coerper, Boardman, Cook, Houchen, Hardy
NOES: Green
ABSENT: None

Congratulations Extended to Youth Board Appointee (160.40)

Mayor Pro Tem Green congratulated Jessica Lusso on her appointment to the Youth Board and announced the attendance at the swearing-in ceremonies for newly elected County officers.

Adjournment – City Council/Redevelopment Agency

Mayor Boardman adjourned the regular meetings of the City Council/Redevelopment Agency of the City of Huntington Beach to Tuesday, January 21, 2003, at 5:00 p.m., in Room B-8, Civic Center, 2000 Main Street, Huntington Beach, California.

City Clerk and ex-officio Clerk of the City Council of the City of Huntington Beach and Clerk of the Redevelopment Agency of the City of Huntington Beach, California

ATTEST:

City Clerk-Clerk

Mayor-Chairman